

REQUEST TO CANCEL Two-Step Authentication

In order for your **Two-Step Authentication** to be **CANCELED**, account holder information must be verified. Completed form must be emailed to twostepcancel@secureserver.net. Please allow 3 business days for an initial response.

Account Number: _____
(Domain name may be listed if account number is unknown)

Account Holder First and Last Name: _____

Company Name: _____
(Account Owner Information Organization)

Reason for Cancellation: _____

I have attached a scanned or digital color copy of the current account holder's government-issued photo identification to this form. If the person signing the request is not the account holder, please submit an ID for both the account holder and the requestor.

If a company is listed under Account Holder, I have attached a scanned or digital copy of a government issued photo identification of the person signing below and have attached one of the following documents for company identification.

(Company name must match exactly.)

- A copy of the original letter that was sent to you by the IRS issuing your business Employment
- Identification number (EIN) or the Taxpayer Identification number (TIN). You may request a copy of this letter by contacting the IRS at 1-800-829-4933
- Tax certificate with company name and address
- Doing Business As documentation or Fictitious Name documentation
- State issued certificate of tax exemption showing charitable status

Email Address on file: _____
(This form will only be accepted from the email address listed on file for the account.

If you need to update the email address on file, please submit an Email Update request at changeupdate.com)

Daytime Phone Number (in case we have questions): _____

I am requesting that Domain Services **CANCEL** my **Two-Step Authentication**. I certify and affirm that I am the account holder listed above, or, if not the account, I am the authorized requestor of the account holder. I understand that once the Two-Step Authentication Validation is canceled that any domain names within the account may be immediately eligible for transfer or for a change of registrant. I agree that neither Registrar nor any of its affiliates shall be liable to me or any other party in any amount for any actions taken pursuant to this request. I hereby waive and release any and all claims related to this request asserted against Registrar or any of its affiliates. Additionally, I agree to defend, indemnify, and hold harmless Registrar and its affiliates for any loss, liability, damages or expense, including reasonable attorney's fees, resulting from any third party claim, action or demand related to this request, this authorization, or any actions taken by Registrar in connection therewith.

Signed: _____ Date: _____
(Account Holder or Authorized Requestor's Signature)

Printed Name: _____