# Getting Started Guide Parallels Plesk Panel 11 for your Windows Server

Getting Started Guide

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Getting Started Guide: Parallels Plesk Panel 11, Windows Server

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# Introduction

Unlike normal hosting plans, which put many customers' accounts on a single server, dedicated servers are reserved exclusively for the account and use of a single customer. This means that you have exclusive rights to the server's bandwidth, memory, and storage space.

When you purchase a server, you actually lease a server box that remains at our data centers, which you can configure and set up according to your preferences.

We also offer an Assisted Service Plan that shifts the responsibility of setup, monitoring, maintenance, security, and patching your server to our support team.

Assisted Service Plan servers do not have root/system-level access, but we allow control over all other aspects of the server. The Parallels Plesk Panel is installed for advanced server management tasks.

# **SECURITY INFORMATION**

Compared to shared hosting, a server offers more power and more versatility. You can run and install virtually anything on your server. However, with this added control comes added responsibility.

You are responsible for the security, backup, and maintenance of your server, unless you have purchased an Assisted Service Plan and/or Managed Backup Services.

**CAUTION!** Remember to keep your administrative password secure. Anyone who has administrative access to your server can manipulate the software and content that runs on your server.

Unless you have Managed Backup Services with your server, we do not automatically back up your server. We do, however, offer an FTP backup service with our servers. For more information about our FTP backup service, please visit our website.

You can also purchase a hardware firewall for your server from us. You can use a hardware firewall to control the traffic to and from your server. For more information about our firewall service, please visit our website.

# **REPROVISIONING YOUR SERVER**

If, at any time, you want to revert to a clean setup on your server, you can reprovision it. Reprovisioning erases all of the content on your server's hard drive. Your server resets to its state at the time you first purchased it.

You can reprovision your server by using the Hosting Control Panel.

#### **To Reprovision Your Server**

- 1. Log in to your Account Manager.
- 2. Click Servers.
- 3. Next to the account you want to use, click Launch.
- 4. Under the **Support** section, click **Reprovision Server**. The Reprovision Server page displays.
- 5. If you want to, enter a new **host name** and **user name**. These values default to the current host name and user name for the account.
- 6. Enter and confirm a new password, and then click **Continue**.

You receive a confirmation notice once your server is reprovisioned and ready to go. Typically, this takes less than five hours.

# **GETTING HELP**

After you set up your server, you can easily get help by submitting a trouble ticket or initiating a chat session in the Hosting Control Panel. Alternatively, you may contact Customer Support directly.

### To Open a Trouble Ticket

- 1. Log in to your Account Manager.
- 2. Click Servers.
- 3. Next to the account you want to use, click Launch.
- 4. In the Hosting Control Panel, under Support, click Trouble Tickets.
- 5. Enter your **contact information**, including an email address and phone number.
- 6. Under Trouble Ticket Description, enter a summary and a detailed description of your issue.
- 7. Click Continue.
- 8. Review your trouble ticket information and click **Submit**.

#### To Open a Chat Session

- 1. Log in to your Account Manager.
- 2. Click Servers.
- 3. Next to the account you want to use, click Launch.
- 4. In the Hosting Control Panel, (in the top-right corner of the window) click **Chat Now!**

# **OTHER RESOURCES**

Use these resources to learn more about managing your server:

Parallels Plesk Panel Manuals	http://www.parallels.com/products/plesk/resources/
	You can find user manuals and Flash tutorials on Parallels' website.
CentOS Documentation	http://www.centos.org
	You can find User Manuals on CentOS' website.

# **Setting up Your Server**

Once you purchase your server and we complete initial configuration, you need to log in to your Hosting Control Panel to finish setting things up.

The Hosting Control Panel is an easy place for you to set up your server's host name, user name, and password. You can also use it to schedule server maintenance, reprovision your server, view bandwidth stats, request additional IPs, and submit trouble tickets.

# **CHOOSING A HOST NAME, USER NAME, AND PASSWORD**

Servers with Assisted Service Plan require you to supply additional information, including the domain name you're using for your website's hosting or the email address for receiving server correspondence.

When setting up your server, you create a host name, user name, and password for your server. This is the user name and password you will use to connect to your server in the future. It's a good idea to have this material ready when you log in for the first time.

#### **Choosing a Host Name**

The server's host name (also known as your account name) is a unique name for your server. If you have multiple servers, the host names help you differentiate among them.

A host name can be anything, as long as it:

- Contains 3-15 characters
- Starts with a letter
- Only includes letters, numbers, periods, or a hyphen
- Does not start or end with a period or hyphen
- **Does not** include any spaces or any other special characters

#### **Choosing a User Name**

A user name is the primary ID that you use to access your server. This is also the user name you use to access your server from an SSH or SCP program.

**CAUTION!** Due to security reasons, you cannot log in directly to your server as root. However, you do have root access if you **did not** purchase Assisted Service Plan. To gain root access to your server, log in with your usual user name and then use the su – command.

To learn more about root access, see Gaining Root Access on Your Servers.

Your user name can be between 4 and 32 lowercase alphanumeric characters. Your user name cannot:

- Begin with a number
- Contain spaces, symbols, or capital letters

You **cannot** use the following reserved terms as a user name:

adm	binftp	halt	nobody	rpc	system
admin	body	iusrlp	nscdntp	rpcuserrpm	ииср
administrator	games	mailnull	operator	smmsp	vcsa
anonymous	gopher	news	рсар	sshd	
backup	guest	nfsno	root	sync	

#### **Choosing a Password for Your Server**

Your server's password, along with your user name, lets you connect to or gain root access to your server. Keep in mind that Assisted Service Plan servers do not allow root access.

To ensure your server is kept secure, your password must:

- Contain 7–14 characters
- Include lowercase letters, uppercase letters, and numbers
- Not begin with a number or symbol
- Not contain backslashes, colons, single quotes, double quotes, spaces, ampersands (&), or the caret symbol (^)
- Not contain your user name

# LOGGING IN TO YOUR MANAGER FOR THE FIRST TIME

Once you've selected a host name, user name, and password for your server, you can log in to your Hosting Control Panel and finish setting it up.

### To Finish Setting up Your Server

once it's ready.

1.	Log in to your Account Manager.
2.	Click Servers.
3.	Next to the server you want to use, click <b>Launch</b> .
4.	On the Account Setup page, enter the <b>host name</b> for your server.
5.	Enter your <b>user name</b> and <b>password</b> for your account.
6.	Click <b>Continue</b> .
7.	Confirm your settings and click <b>Submit</b> .
Or	ice you click Submit, your server should be ready in approximately 12 hours. We'll email you

# **Connecting to Your Server**

In general, you can connect to your server in two different ways. You can use a Web-based interface like Plesk, or you can connect directly to your server using the Secure Shell (SSH) protocol.

Either way, you connect to your server using its IPv4 address, the user name, and the password you specified when you set up your account. If you are connecting to your account using Plesk, log in with the user name "admin" instead of the user name you specified when you set up your account.

If you have the Assisted Service Plan you will log in to Plesk with the user name that

you picked during setup.

To find the IPv4 addresses, log in to your Dedicated Hosting Manager. Your Dedicated Hosting Manager lists your server's IPv4 address on the first page you see after logging in.

Depending on how you configured your server, you might have multiple IP addresses to choose from; you can use any IPv4 address to connect to your server.

# **CONNECTING TO YOUR SERVER USING PLESK**

Plesk is a Web-based control panel that you can use to manage your server, including setting up domain, DNS, and email.

Make sure you have your IP address ready before you try to log in to Plesk. You'll need to use your IP address to access Plesk on your server. You can find the IP address to your server in your Dedicated Hosting Manager.

This procedure explains how to Log in to Plesk for the first time and includes some postinstallation steps. You only need to perform these steps once.

Not all Plesk options are available on servers with Assisted Service Plan. Assisted Service Plan server screenshots may differ slightly from those shown below.

#### To Access Your Server Using Plesk

 Open a Web browser and go to: https://[[ipaddress]]:8443/ Where [[ipaddress]] is your server's IPv4 address.

2.	When the Plesk login screen displays, enter <b>admin</b> as your		© 1999-2012. Paral	Iole ID He	ldings CmbH	I ill rights rese	
	user name (or the user name that you selected if you have		0 1777 2012, 1010	1012 11 110	idings dinori	. All rights rese	1.01
	the Assisted Service Plan). Enter the password you defined w	hen y	/ou set	up	your	servei	r.

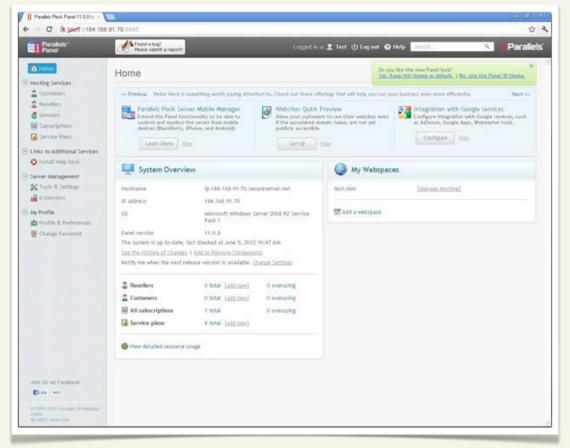
Username		
Password		
Interface language	Default	~
Forgot your password?	?	Log in

3. Read and accept the SWsoft End–User License Agreement.

- 4. The post-installation configuration page displays. In the Full hostname filed you can leave
- the default hostname that Plesk created for you, or you can enter your own fully qualified domain name. For example, *host.coolexample.com*.
- 5. You can keep the default settings for the **Select shared IP addresses**. Plesk automatically fills in these fields based on your server and account information.
- 6. Under the **Shared IP addresses** section, select the primary IP address for your server in the list of **Exclusive IP** addresses, and click **Shared** >>. If you do not plan to host multiple domains on your server, you can skip this step.
- 7. Enter a password to use with the Plesk admin user. You can use the same password that you used to log in initially or create something new.

8. Click **OK** to finish the post-installation configuration and log in to Plesk.

This is what the administrator interface looks like when you log in to Plesk for the first time:



The Server Administration screen in Plesk is the main dashboard that you use to manage and monitor your server. From here you can create new domains and email accounts, manage IP addresses, and start and stop service on your server.

Plesk has numerous features that can help you manage your server. To find out more about Plesk and the other features that we do not cover in this guide, please visit the SWsoft website at: <a href="http://www.swsoft.com/en/plesk/">http://www.swsoft.com/en/plesk/</a>.

For information about how to set up a domain and email using Plesk, see Adding a Domain to Your Server Using Plesk and Setting up Email on Your Server.

# **Adding Domain Names to Your Server**

As you probably already know, a domain name works a lot like an address forwarding service.

All of your website content sits on a computer with a unique address, your IP address. This is the same IP address that you use to connect to your server using Plesk. Your domain name directs visitors to your site using this IP address.

Before you set up a domain to host on your server, make sure you have already registered that domain through an accredited domain registrar.

To make the connection between domain name and IP address work, you need to first set up a domain and hosting on your server using Plesk. This section of the guide walks you through the necessary steps:

- Step 1 Access Service Provider View
- Step 2 Create a Subscription in Plesk
- Step 3 Setting up Hosting for Your Domain

### LOGGING IN TO PLESK

There are two ways that you can access the Plesk control panel on your server. You can log in to your Dedicated Hosting Control Panel and click **Launch Plesk**, or go to the following URL:

https://[[ipaddress]]:8443/

Where [[ipaddress]] is your server's IPv4 address.

# **STEP 1 - ACCESSING SERVICE PROVIDER VIEW IN PLESK**

In Plesk, there are several interface views available for you to choose from. Depending on which view you use, features and settings might be located in different places. To maintain consistency, we document our Plesk support documentation using the Service Provider view.

If your control panel has a navigation menu on the left, you are using Service Provider view. Otherwise, follow these steps to switch your view:

#### **To Access Service Provider View in Plesk**

- 1. Log in to your Parallels Plesk Panel as admin.
- .....
- 2. Click Server.
- 3. In the **Panel Appearance** section, click **Interface Management**.
- 4. Select Service Provider view, and then click OK.
- 5. Click Home.

### **STEP 2 - CREATING A SUBSCRIPTION IN PLESK**

Before you add a domain to your server, you need to create a subscription in Plesk. All domains in Plesk have to be associated with a subscription. You can use one subscription to set up multiple domains on your server or each domain can have a unique subscription.

#### To Create a Subscription in Plesk

1. Log in to Plesk using **admin** as your user name (or the user name that you selected if you have the Assisted Service Plan). Enter the password you defined when you set up your server.

If this is the first time you have logged in to Plesk, read through and agree to the SWsoft End-User License Agreement and set up a new admin password for Plesk. See **Connecting to Your Server** on page 16 for more information.

2. From the menu on the left, select Subscriptions.



3. Click Add New Subscription.

Parallels Panel	Found a bug? Please submit a report!
î Home	Home > Subscriptions
Hosting Services	Subscriptions
Customers	Customers obtain hosting services from you by
🧟 Resellers	you create to host your websites. To administe clicking the Control Panel link in the list.
ot Domains	Add New Subscription   🗐 Change Plan
🔯 Subscriptions	So was new sesser prior   So change ran
G Service Plans	No items found.

- 4. To create a new subscription, enter the domain name, user name, password, and repeat password. The other fields on this page are optional.
- 5. Click **OK**.

Adding Own S	Subscription
This is where you create	a service subscription for your own needs, as opposed to those made up to provide servi
Subscription	
the second s	e provisioned together with the subscription.
Domain name *	www.
IP address	184.168.91.70 (dedicated) 🗸
	IP address on which the website is hosted is a network address of the website's
Username ******	· · · · · · · · · · · · · · · · · · ·
	System user account used to manage files and folders of the websites created v
Password *	Very weak (?)
Repeat password *	

# **STEP 2 - CONFIGURING HOSTING SETTINGS FOR YOUR DOMAIN**

Using the hosting configuration section of Plesk, you can determine what features you want to enable on your hosting account. For example: SSL, disk space, SSH access, FrontPage extensions, SSI, PHP, CGI, and Web statistics.

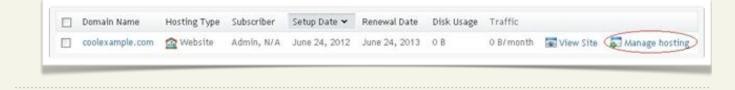
You can also decide if you want to physically host your domain on this server or forward it to another domain.

In the following example, we set up a basic, physical hosting account for the domain we created in **Step 1 – Creating a Subscription in Parallels Plesk Panel**. For more information about the various hosting features in Plesk, you can take a look at the Plesk documentation on SWsoft's website: <u>http://www.parallels.com/products/plesk/docs/</u>.

#### To Configure Hosting Settings for Your Domain in Plesk

- 1. If you're not already logged in to Plesk, log in using **admin** as your user name (or the user name that you selected if you have the Assisted Service Plan). Enter the password you defined when you set up your server.
- 2. From the menu on the left, select **Domains**.
- 3. From your list of domains, click **Manage hosting** to the right of the domain you want to configure hosting settings for.

In this example, we set up hosting for *coolexample.com*.



Parallels<sup>®</sup> Panel

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宿 Home

Hosting Services

& Resellers

omains)

Subscriptions

4. This is the management page for your domain in Parallels Plesk Panel. Click the **Websites & Domains** tab to get to your hosting area. In the **Domains list**, click the domain name you added.

Secure connections to your well SSL certificates.	bsites using	Backup Manager Back up and restore your domains, including settings and content of websites and mail accounts.	3	Web Hosting Access IP Address: 184.168.91.7 Change settings of the sy account used for remote over SSH or RDP and wor and folders in File Manag	stem user access to Panel king with files
Databases Create and remove databases your websites, and manage the integrated administrative web	em using				
Show Advanced Operations					
website is a collection of related we	website hosting setting	eos, and other files that are accessible by a c ngs, open a website directory in file manager tings.			
website is a collection of related we rebsites, from which you can change ertificate, view web server logs, and	website hosting setting d change DNS zone set	ngs, open a website directory in file manager	, view		s, install an SSL
website is a collection of related we rebsites, from which you can change ertificate, view web server logs, and	website hosting setting d change DNS zone set	ngs, open a website directory in file manager tings.	, view	statistics on website visit	s, install an SSL
website is a collection of related we rebsites, from which you can change ertificate, view web server logs, and Add New Domain Add New	website hosting setting d change DNS zone set	ngs, open a website directory in file manager tings.	, view	statistics on website visit	s, install an SSL
website is a collection of related we rebsites, from which you can change ertificate, view web server logs, and Add New Domain & Add New 1 items total	website hosting settin d change DNS zone set Subdomain 🕜 Add N	ngs, open a website directory in file manager tings. Jew Domain Allas   🚯 Register Domain Nam	, view	statistics on website visit a Manage Domain Names Number of entries per pa	s, install an SSL

- 5. This is the hosting settings page for your domain. Here, you have a number of hosting options for your domain. Go through the list and select the features you want to enable for this domain. If you need to you can change **PHP Settings**, as well.
- 6. When you've finished selecting the features for your domain, click **OK**.

You can now access the directory for your domain and upload files using Plesk. However, for people to see your website online, you need to configure the DNS for your site.

The next section of this guide, Setting up DNS for Domains on Your Server, walks you through DNS setup. Once you

	85
Here you can configure v	vebsite hosting settings and select the features available for your site.
Domain name *	coolexample.com
	Domain name is the website's internet address. It is a combination of words separated with dots, for example, mycompany.com. Domain names are registered by domain name registrars and hosting providers.
Hosting type	Website [Change] [Suspend]
Document root *	
	Specify path to the website home directory.
Security	
numbers and other valua be transferred. To prope	rith your site, use SSL which encrypts all data and transfers them over a secure connection. This prevents logins, credit table data from stealing, so be sure to secure shopping and login areas of your site, as well as any other areas where such riv employ SSL, a site (domain or subdomain) should be hosted on a dedicated IP address, an SSL certificate should be in d in the site's hosting settings.
Ehable'SSL'süpport'	
Web Scripting and Stat	istics
Specify which of the follo	owing programming and scripting languages should be interpreted, executed or otherwise processed by the web server.
Apache ASP support	
SSI support	
	· · · · · · · · · · · · · · · · · · ·
	Apache module 💙 )
PHP support (run as	
	directory is located in the root directory of webspace
🗹 CGI support (cgi-bin (	directory is located in the root directory of webspace
☑ CGI support (ogi-bin ) ☑ Perl support	directory is located in the root directory of webspace
CGI support (cgi-bin Perl support  Python support  FastCGI support (req	ulred for Ruby on Rails)
CGI support (cgi-bin Perl support  Python support  FastCGI support (req	
CGI support (cgi-bin Perl support  Python support  FastCGI support (req	uired for Ruby on Rails) istics (accessible via password-protected directory '/plesk-stat/webstat/' [])

configure the DNS for your site, you can FTP in to your website hosting directory in the same way that you would with a traditional hosting account.

Plesk has numerous features that can help you manage your server. To find out more about Plesk and the other features that we do not cover in this guide, please visit the SWsoft website at <a href="http://www.parallels.com/products/plesk">http://www.parallels.com/products/plesk</a>.

# **Setting up DNS for Your Domains**

Nameservers are the Internet's equivalent to a phone book. A nameserver maintains a directory of domain names that match certain IP addresses. This makes it possible for people across the Internet to access your website using a familiar domain name, instead of having to remember a series of numbers.

This section of the guide walks you through setting up your server as the nameserver for your domain and covers the procedure for assigning this nameserver to your domain.

After you set up your DNS, it can take up to 48 hours before your domain resolves to your IP address. This period is referred to as the propagation period.

We do not directly control the propagation period for your domain. While it should take no more than 48 hours, we cannot guarantee this time frame.

This section of the guide walks you through the necessary steps:

- Step 1 Creating a Zone File for Your Domain Name
- Step 2 Correcting the Nameserver Records in the Zone File
- **Step 3** Creating and Registering Your Domain Hosts
- Step 4 Assigning the Nameservers to Your Domain

## **STEP 1 - CREATING A ZONE FILE FOR YOUR DOMAIN**

To use your server as a nameserver, all of the domains on your server must have a zone file. A zone file is the file that maps your IP address to your domain name. It's easy to set up a zone file for your domain in Plesk, because Plesk automatically creates a zone file for any domain you set up.

If you have not set up your domain in Plesk, please see Adding a Subscription to Your Server Using Plesk before proceeding.

# STEP 2 - CORRECTING THE NAMESERVER RECORDS IN THE ZONE FILE

Although Plesk creates a zone file by default, it will only configure the NS and A records for **ns**.coolexample.com (where coolexample.com is your domain name). To ensure that your domain resolves properly you will need to alter the **ns**.coolexample.com records as well as add an additional set of records to match the domain hosts you will create in **Step 3 – Creating and Registering Your Domain Hosts**.

#### To Correct the Nameserver Records in the Zone File

- 1. If you're not already logged in to Plesk, log in using **admin** as your user name (or the user name that you selected if you have the Assisted Service Plan). Enter the password you defined when you set up your server.
- 2. From the menu on the left, select **Domains**.

3. From your list of domains, click **Manage hosting** to the right of the domain you want to configure the domain hosts for.

Domain Name	Hosting Type	Subscriber	Setup Date 🛩	Renewal Date				
coolexample.com	🕋 Website	Admin, N/A	June 24, 2012	June 24, 2013	O B	0 B/month	View Site	Manage hosting

4. This is the management page for your domain in Plesk. Click the **Websites & Domains** tab to get to your hosting area. Then click **DNS Settings**.



5. Select the following entries, and then click **Remove**:

coolexample.com NS ns.coolexample.com

**ns.***coolexample.com* **A** *62.74.125.122* 

6. Select **Confirm removal**, and then click **OK**. Then click **Update** to finish the zone file update.



#### 7. Click Add Record, complete the following fields, and then click OK:

Record Type	Select <b>A</b> .
Domain Name	Enter the first domain host you want to use. We recommend NS1, but you can enter anything.
IP address	Enter your server's IP address.

#### 8. Click Add Record again, complete the following fields, and then click OK:

Record Type	Select <b>A</b> .
Domain Name	Enter the second domain host you want to use. We recommend NS2, but you can enter anything.
IP address	Enter your server's IP address.

9. Click Add Record again, complete the following fields, and then click OK:

Record Type	Select NS.
Domain Name	Leave this field empty.
IP address	Enter your first domain name host, followed by a period, and then the domain name you are using. For example, <i>ns1.coolexample.com</i> .

10. Click Add Record again, complete the following fields, and then click OK:

Record Type	Select NS.
Domain Name	Leave this field empty.
IP address	Enter your second domain name host, followed by a period, and then the domain name you are using. For example, <i>ns2.coolexample.com</i> .

# **STEP 3 - CREATING AND REGISTERING YOUR DOMAIN HOSTS**

Once you set up a domain and create a zone file in Plesk, you need to create and register two domain hosts for your domain at the registry. If your domain is registered with us, you can log in to your Account Manager and complete this step.

If your domain name is registered with another company, you need to contact them for instructions regarding domain host registration.

### **To Register Your Domain Hosts**

1. Log in to ye	our Account Manager.	Host Summary (add)
2. From the D	omains section, select Launch.	No hosts
3. Click the d	omain name you want to host on your server.	
4. On the bot (add).	tom-left of the page, next to <b>Host Summary</b> , click	
5. Complete t	he following fields, and then click <b>OK</b> :	
Host name	Enter the first host name you created. For example, ns1.	
Host IP 1	Enter your server's IP address	
6. Click (add)	again, complete the following fields, and then click <b>OK</b> :	
Host name	Enter the second host name you created. For example, n	152.
Host IP 1	Enter your server's IP address	

### 7. Click **Update** to finish the zone file update.

() Information: Changes made to DNS records are not saved yet. The changes made are highlighted below. Click Update Update Revert to apply the changes to DNS zone or click Revert to abandon the changes.

These domain hosts can be used for other domains hosted on your server. You do not need to create new domain hosts for each of your domains.

# **STEP 5 - ASSIGNING THE NAMESERVERS TO YOUR DOMAIN**

Now that you created and registered two domain hosts, you need to change the information for your domain to use these new servers. If your domain is registered with us, you can log in to your account manager to complete this step.

If your domain name is registered with another company or you manage the DNS for your domains with a third-party tool, you'll need to contact them for information about assigning nameservers to your domain.

#### To Assign the Nameservers to Your Domain

- 1. Log in to your Account Manager.
- 2. From the **Domains** section, click **Launch**.
- 3. Click the domain name you want to host on your server.

4. From the Nameservers section, click Set Nameservers.



5. Select I have specific nameservers for my domains.

omain) or you want to Park or Forv yr you.	vard your domain, we will automatically	set your nameservers	Did You Know?
<ul> <li>I want to park my domains.</li> <li>I want to forward my domains</li> <li>I have a hosting account with</li> </ul>			Domains using our nameservers bene from our worldwide DNS presence through Anycast DNS. Learn More
I have specific nameservers	s for my domains.		
Nameserver 1: *	Nameserver 2: *	Nameserver 3:	Nameserver 4:
NS23.DOMAINCONTROL.COM	NS24.DOMAINCONTROL.COM		
Add more   Manage DS Records			

6. In the **Nameserver 1** and **Nameserver 2** fields, enter the names of the domain hosts you created previously. For example, *ns1.coolexample.com* and *ns2.coolexample.com*.

for you.	ward your domain, we will automatically set your nameservers	Did You Know?
C I want to park my domains.		Domains using our nameservers benefit from our worldwide DNS presence
C I want to forward my domains.		through Anycast DNS. Learn More
C Thave a hosting account w		
I have specific nameserve		
Nameserver 1: * NS1.COOLEXAMPLE.COM	Nameserver 2: * Nameserver 3: NS2 COOLEXAMPLE.COM	Nameserver 4:
Add more		

### 7. Click **OK**.

## ACCESSING YOUR DOMAIN USING FTP (UPLOADING FILES)

After you set up your DNS, it can take up to 48 hours before your domain resolves to your IP address. This period is referred to as the propagation period.

Once your domain resolves, you will see the default Parallels Plesk Panel index page when you type your domain name into a browser. This is an example of the default Parallels Plesk Panel index page.



## Welcome to Parallels!

If you are seeing this message, the website for coolexample.com is not available at this time.

If you are the owner of this website, one of the following things may be occurring:

- · You have not put any content on your website.
- Your provider has suspended this page.

Please login to https://62.174.125.122:8443 to receive instructions on setting up your website

When this page displays, you can connect to the hosting account for your domain using FTP or through Parallels Plesk Panel to upload files to your website.

To make your Web pages viewable, upload them to the "httpdocs" directory in your hosting account. This directory is the root directory of your website.

# Setting up Email on Your Server

Once you have set up your domain and hosting, setting up email accounts in Plesk only takes a few steps.

If you followed the procedure in the previous section of this guide to set up the DNS for your domain, you do not need to modify your MX records to set up email accounts in Plesk.

## USING PARALLELS PLESK PANEL TO SET UP AN EMAIL ACCOUNT

The easiest way to set up an email account for a domain on your server is using Parallels Plesk Panel.

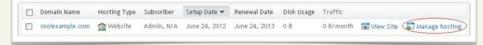
## To Set Up Email Accounts for Your Domain in Plesk

1. If you're not already logged in to Plesk, log in using **admin** as your user name (or the user name that you selected if you have the Assisted Service Plan). Enter the password you defined when you set up your server.

2. From the Hosting Services menu, select Domains.



3. From your list of domains, click **Manage hosting** to the right of the domain you want to use.



4. Go to the Mail tab and click Create E-Mail Address.



5. Complete the following fields, and then click **OK**:

E-mail address	Enter the email address you want to create at the domain name.
Mailbox	Select Mailbox, and then select the size of the mailbox.
Password & Confirm	Enter the password for the email account.

## ACCESSING YOUR ACCOUNT WITH AN EMAIL CLIENT

To access your email account using an email client, such as Outlook, Thunderbird, or Entourage, you need this information:

User Name	The name of the email account you created in Parallels Plesk Panel, for example: <b>admin@coolexample.com</b> .
Password	The password you specified.
РОР3	mail.coolexample.com (where coolexample.com is your domain name).
SMTP Setting	<b>mail</b> .coolexample.com (where coolexample.com is your domain name). The outgoing (SMTP) server requires authentication and uses the same user name and password as the incoming (POP3) server.

For more information about setting up mail accounts in Parallels Plesk Panel, you can look at the Parallels Plesk Panel documentation on Parallels' website.

## **USING WEBMAIL TO ACCESS YOUR EMAIL**

Instead of accessing your email using a traditional email client, you can access your email on the Web using a standard Web browser.

If you have Webmail enabled in Parallels Plesk Panel, you can access your email at:

http://webmail.coolexample.com (where coolexample.com is your domain name).

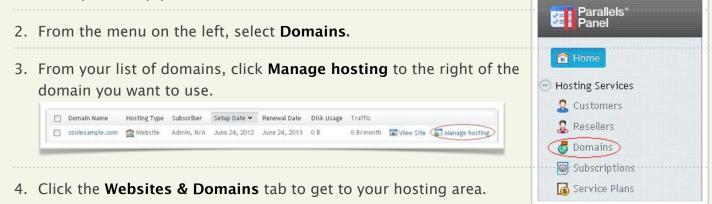
Log in to your account using the user name and password you set up in Parallels Plesk Panel or provided to you by your administrator.

## **Setting up Databases on Your Server**

Many websites need databases to function properly. Plesk lets you create databases and database users in your server's control panel.

#### To Create a MySQL Database in Plesk

1. If you're not already logged in to Plesk, log in using **admin** as your user name (or the user name that you selected if you have the Assisted Service Plan). Enter the password you defined when you set up your server.



#### 5. Click Databases.



6. Click Add New Database.

	Subscriptions > coolexample.com > Websites & Domains abases
Tool	
1	dd New atabase
	lemove
No it	ms found.

7. Enter a **Database name**, and then click **OK**. The other fields on this page are optional.

#### To Create a MySQL Database User in Plesk

- 1. If you're not already logged in to Plesk, log in using **admin** as your user name (or the user name that you selected if you have the Assisted Service Plan). Enter the password you defined when you set up your server.
- 2. From the menu on the left, select **Domains.**



3. From your list of domains, click **Manage hosting** to the right of the domain you want to use.

Domain Name	Hosting Type	Subscriber	Setup Date 👻	Renewal Date	Disk Usage	Traffic		
coolexample.com	🕋 Website	Admin, N/A	June 24, 2012	June 24, 2013	0.8	0 B/month	View Site	Manage hosting

4. Click the **Websites & Domains** tab to get to your hosting area.

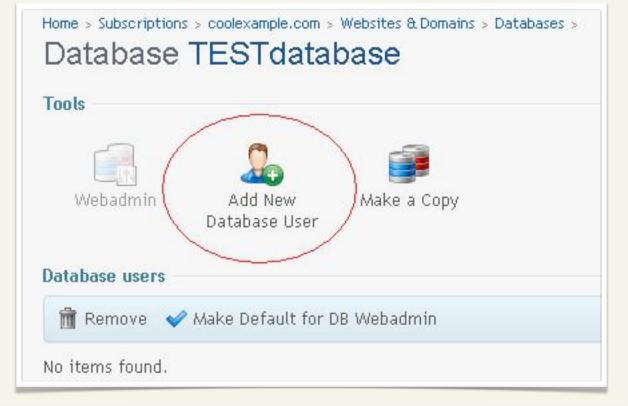
#### 5. Click Databases.

Genera	al Summary	Users	Websites & Domains	Mall	Applications	File Sharing	Statistics	Account	
o anothe	er by selecting t	he require	ige websites. If you have d subscription at the to dditional subscriptions.	p of the					ch from one subscriptio ingle subscription, so
the second s	plications	4	F	File Ma		1		Web Statistics	
WE CO	stall and manag ebsites. Forums, Illaboration tools stalled in severa	, photo ga	lleries,		new files and w id directories of			visited: See how	on how your websites ar many people visited a obpages they viewed.
	IP Access			DNS Se				Backup Manager	
	et up access to f ver FTP protocol		ir websites	Manag	e DNS zones for	your domain	0.4		ore your domains, and content of website s.
JU W	eb Hosting Acco	ess	(3	Databa	ises				
Ch ac ov	Address: 97.74 hange settings o count used for r ver SSH or RDP a td folders in File	f the syst emote ac ind workin	cess to Panel ig with files	-your w	and remove dat obsites, and mar ited administration	hage them using			

6. Click the name of the database that you want to use.

ools	
Add New	
Database	
atabases	
🛗 Remove	
1 items total	
1 items total	Database server

7. Click Add New Database User.



- 8. Enter a Database user name, New password, and Confirm password.
- 9. Click OK.